

**UBC SPARC Resource****CIHR Project Grant: Registration and Application Components***Last updated on January 11, 2023 for the [Spring 2023 CIHR Project Grant competition](#).*Instructions: [Registration](#)

Section	Limits and Formats
Task 2: Enter Proposal Information <ul style="list-style-type: none"> Subtask: Overview <ul style="list-style-type: none"> Lay Abstract Subtask: Details <ul style="list-style-type: none"> TCPS 2 –Chapter 9 “Research involving Indigenous Peoples” Yes, sex and/or gender considerations integrated into research proposal No, sex and/or gender considerations integrated into research proposal 	2000 characters entered in ResearchNet 2000 characters ~2000 characters entered in ResearchNet 2000 characters entered in ResearchNet 2000 characters entered in ResearchNet
Task 3: Complete Summary <ul style="list-style-type: none"> Summarize your research proposal 	3500 characters (~ 1 page)
Task 5: Complete Peer Review Administration Information <ul style="list-style-type: none"> Suggested Committees (select up to 2: primary and secondary) 	750 characters/peer review committee justification

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Section	Format and Limits
Task 1: Identify Participants <ul style="list-style-type: none"> Subtask: Most Significant Contribution (MSC) required for the NPA, and all PAs and Co-Applicants Subtask Attachments <ul style="list-style-type: none"> CIHR Biosketch CV (academic applicants) Applicant Profile CV (knowledge users, non-academics, Indigenous organizations, and international applicants) 	3500 characters/required applicant entered in ResearchNet Uploaded as PDF attachment Uploaded as PDF attachment
Task 2: Proposal Information <ul style="list-style-type: none"> Subtask: Overview, Details, & Descriptors (Pre-populated from registration and can be updated at the application stage). Research Proposal Summary of Progress Project References Response to Previous Reviews 	Same limit as registration Uploaded as “Research Proposal”, 10-pages in English (12-pages French), PDF attachment Uploaded as “Summary of Progress”, 2-pages maximum, PDF attachment Uploaded as “References”, PDF attachment (no page limit) Uploaded as “Response to Previous Reviews”, 2-pages maximum + all reviews and Scientific Officer Notes (if available) received in most recent round of competition PDF attachment
Task 3: Complete Summary <ul style="list-style-type: none"> Research Summary (can be updated at application stage; however, the summary was used to determine the peer review committee, so it should retain 	3500 characters (~1 page) entered in ResearchNet

Please do not share beyond UBC community.

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similar focus as the one submitted at registration)	
<u>Task 4: Identify Application Partners (optional)</u> <ul style="list-style-type: none"> Letter of Support (signed letter of support from every partner providing cash and/or in-kind contributions at the time of application). 	PDF attachment
<u>Task 5: Enter Budget Information</u> <ul style="list-style-type: none"> Complete Budget Request Partner Budget Details (describe how partner contribution will be used towards research project) 	3500 characters/category (fully justify \$ requested in each applicable category) entered in ResearchNet 900 characters/partner entered in ResearchNet
<u>Task 7: Attach Other Application Material (if applicable)</u> <ul style="list-style-type: none"> Letter of Support from Dean (only if you have a pending appointment). The appointment must begin by the effective date of funding. Letters of support/collaboration Questionnaires/surveys/consent forms Supplementary tables/charts/figures/photographs Up to five publications from past five years, relevant to the submission NPA's certificate of completion for the sex- and gender-based analysis training modules 	Titled, "Letter of Support from Dean", PDF attachment. Uploaded as "Letter(s) of Support", PDF attachment Uploaded as "Other", PDF attachment Uploaded as "Supplementary", PDF attachment Uploaded as "Recent Publication(s)", PDF attachment Uploaded as "Other", unsecured PDF attachment

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Task 8: Apply to Priority Announcements/Funding Pools (optional) <ul style="list-style-type: none">Offers additional sources of funding for highly rated and competitive applications that are relevant to the priority areas or mandates of specific CIHR Institutes and Initiatives	<p>If a relevance form is required for the specific announcement, a text box will appear for completion in ResearchNet</p> <p>*You can only apply to a maximum of three Priority Announcements at the application stage.</p>
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